## Coaching / Mentoring Planner

Name:  

Date:  

1. Describe context/challenge for coaching/mentoring: *(lack of clarity of roles, interpersonal issues/assumptions, launching a major initiative, etc.)*

2. Identify one major goal for your coaching: *(What?)*

3. Describe intended outcome of your coaching: *(Why?)*

4. Identify concrete next 1-3 steps for coaching: *(How?)*

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Adapted from model by Paul J. Jerome, in *Coaching Through Effective Feedback*